

**CAMBRIDGE WATER, SEWER AND STORMWATER COMMITTEE  
AMUNDSON COMMUNITY CENTER  
200 SPRING STREET – COMMUNITY ROOM  
AGENDA  
6:30 PM  
APRIL 19, 2022**

- 1. Call to Order/Roll Call**
- 2. Proof of Posting**
- 3. Approval of consent agenda**
  - a. Meeting Minutes from 03-15-2022
- 4. Approval of Bills**
- 5. Reports**
  - a. Utility Clerk
  - b. Staff Report
- 6. Old Business:**
  - a. Discussion and Possible Action on – Water Hook-Up at N4368 Park Rd.
  - b. Discussion and Possible Action on – Quantity Of Linear Feet to Televis
  - c. Update and Possible Action on – Sale of F650 Truck
  - d. COWC Update – Ted Kumbier & Steve Struss
- 7. New Business:**
  - a. Discussion and Possible Action on – Maintenance Plan Check List
- 8. Public Comment**
- 9. Questions, Referrals to Staff or Future Agenda Items**
- 10. Adjournment**

- a) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- b) More specific information about agenda items may be obtained by calling 608- 423-3712.
- c) A quorum of the Water & Sewer committee will attend this meeting for the purpose of gathering information relevant to their responsibilities as Water & Sewer committee members.
- d) Final Agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Hometown Bank and Village of Cambridge Web site at [www.ci.cambridge.wi.us](http://www.ci.cambridge.wi.us)

**CAMBRIDGE WATER, SEWER AND STORMWATER COMMITTEE**  
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**200 SPRING STREET – COMMUNITY ROOM**  
**AGENDA**  
**6:30 PM**  
**MARCH 15, 2022**

1. **Call to Order/Roll Call:** Ted Kumbier called the meeting to order at 6:36pm. Members present: Larry Gunseor, Chuck Franklin, and Ted Kumbier. Members absent: Steve Strauss, Blake Sollenberger. Others present: Mike Reiber from the Dancing Goat Distillery; Becky Borchardt. Village Staff: Chrissie Brynwood, Tod Lord and Derek Schroedl. Steve Strauss arrived at 6:47pm
2. **Proof of Posting:** Agendas were posted in the upper and lower levels of the Amundson Community Center, Hometown Bank, Cambridge Post Office, and the Village Website.

**3. Approval of consent agenda**

- a. Meeting Minutes from 02-15-2022

*Trustee Franklin made a motion to accept the consent agenda as presented. Commissioner Gunseor seconded the motion. Motion carried on a 4-0 vote.*

**4. Approval of Bills**

*Trustee Franklin made a motion to accept the bills in the amount of \$100,696.80. Commissioner Gunseor seconded the motion. Motion carried on a 4-0 roll call vote.*

**5. Reports**

- a. **Office Report:** Vicki has been busy with daily duties. She has sent out deduct meters letters to new homeowners to offer this option to help save money on the sewer portion of their bills. Meter readings a few months back was only reading approximately at 77%, crew had worked to identify issues and correct them resulting in meters reading at 98% as of March 1, 2022.
- b. **Staff Report:** Derek Schroedl explained that the testing and monitoring of the water is going well. Did have a test not picked up in time by Speedy Delivery service. Took another water sample and sent it out was successful. DNR reporting is up to date. Upcoming spring will be flushing hydrants and utilizing automatic flusher throughout the village. Mike Reiber, Dancing Goat just asked to notify them when in their flushing in their area. Have signed up for ArcGis which will help crew in several areas such as keeping track of gallons of water flushed for reporting purposes. Scott Farm development offered input for drainage issues that will need to be addressed moving forward. Received quotes for televising and cleaning will discuss later, item is on the agenda. The F-650 not selling, if to keep it will get quotes on equipping it with a man lift to assist in holiday decorations, tree trimming and building maintenance. F-250 in dire need to replacement- not the best time to obtain used vehicles, but still looking. Derek would ideally like a truck with utility boxes.

## 6. Old Business:

- a. Discussion and Possible Action on – Water Hook-Up at N4368 Park: Owner of N4368 Park Road is doing research to be able to build a four plex apartment complex in order to have fire protection. He is looking at what costs would be. Treasurer Brynwood gave out a quote from MSA for extending the water main. It is approximately 1700 feet. Key items would be that the water main would be constructed with an 8-inch HDPE pipe by directional drilling along the north side of Blue Jay Way and along the east side of Park Rd. This would require DNR approval as well as Wisconsin PSC authorization because it is located outside the village limits. Estimated project cost \$277,585. Commissioner Strauss will speak to owner after the meeting.
- b. Discussion and Possible Action on – Back-up Generator: Commissioner Strauss questioned Treasurer Brynwood if Administrator Moen applied to the national listing website do the committee can look for generators. Treasurer Brynwood did not know. She will follow up and let the committee know.
- c. Discussion and Possible Action on – Sewer Televising/Quotes: Committee discussed the need to televise and clean sewer lines. Trustee Kumbier requested the crew to televise and clean sewer lines starting on Johnson Street. Trustee Kumbier suggested to use Kelly McCann, but Derek stated that they do not integrate into the ArcGIS system. The Expeditors, INC were the lowest with a cost of \$1.04 per foot.

*Commissioner Strauss made a motion to hire The Expeditors to televise and clean 6,592 linear feet to include Johnson Street, seconded by Trustee Franklin, motion carried on a roll call vote.*

- d. COWC Update – Ted Kumbier & Steve Struss: Strauss stated not a lot going on. A faulty valve will need to be rebuilt but most likely won't happen until May or June dependent on the weather. This repair will need both the Town of Oakland and the Village of Cambridge to bring their lift stations down and off for approximately 3-4 hours. President McNally questioned if Door Hangers regarding flushing of wipes etc., have been placed on homes? Commissioner Strauss stated not yet but most likely will be done in April.

## 7. New Business: None

8. **Public Comment:** Mike Reiber Dancing Goat they are installing their chilled water tower by the end of the month and are looking at a 2" deduct meter. He also requested information and up-keep of well main etc. It has been six months since the plan was presented and would appreciate an update.

**9. Questions, Referrals to Staff or Future Agenda Items:**

- i. Update on Water Hook up at N4368 Park
- ii. Confirm with Administrator Moen that the application was signed and emailed for the national list for items for sale to look for generator.
- iii. Quantity of linear feet of televising.

**10. Adjournment:**

*Commissioner Strauss made a motion to adjourn the meeting. Trustee Franklin seconded the motion. Kumbier adjourned the meeting at 7:43 pm.*

*Respectfully Submitted*

*Chrissie Brynwood*

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4/15/2022 7:55 AM

In Progress Checks - Full Report - ALL

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ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 4/19/2022 From Account:

Thru: 4/19/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
4/19/2022 1901 Inc. Mechanical & Plumbing			
REPLACE HIGH LIMIT SWITCH AND FAN MOTOR			
500-00-53700-682-310		OUTSIDE SERV- WELL PROJECT	1,215.00
REPLACE HIGH LIMIT SWITCH AND FAN MOTOR 22-0844			
			Total 1,215.00
4/19/2022 ABT Mailcom			
APRIL BILLS			
500-00-53700-681-100		POSTAGE	175.37
APRIL BILLS		42001	
600-00-53700-851-300		POSTAGE EXPENSE	175.37
APRIL BILLS		42001	
800-00-58100-681-100		POSTAGE	175.37
APRIL BILLS		42001	
			Total 526.11
4/19/2022 ASSOCIATED BANK GREEN BAY, N.A.			
WATER SYSTEM REVENUE REFUNDING BONDS			
500-00-53700-450-000		G.O. DEBT CURR PRIN - WATER	45,000.00
WATER SYSTEM REVENUE REFUNDING BONDS		2015A	
500-00-53700-427-000		LT DEBT - INTEREST	6,957.50
INT.WATER SYSTEM REVENUE REFUNDING BONDS		2015A	
			Total 51,957.50
4/19/2022 BRYNWOOD, CHRISTIN			
55 MILES FOR SENSUS REPAIR			
500-00-53700-660-000		VEHICLE/FUEL EXPENSES	32.18
55 MILES FOR SENSUS REPAIR		SENSUS	
			Total 32.18
4/19/2022 CAMBRIDGE/OAKLAND WASTEWATER COMMISSION			
MARCH 2022			
600-00-53700-824-000		PAYMENTS TO COWC	61,116.25
MARCH 2022		MARCH	
			Total 61,116.25
4/19/2022 CARGILL INC			
KD CRSE SO BULK			
500-00-53700-630-150		CHEMICALS - SALT	2,555.51
KD CRSE SO BULK		2907019966	

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Dated From: 4/19/2022 From Account:

Thru: 4/19/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
500-00-53700-630-150		CHEMICALS - SALT	2,705.17
		KD CRSE SO BULK NSF60	
		2907066331	
Total			5,260.68

4/19/2022 Core & Main

STOCK/510M S/POINT M2 TC SP HR&LD

500-00-53700-650-420		METER REPLACEMENTS- STOCK	2,317.08
		STOCK/510M S/POINT M2 TC SP HR&LD	
		Q608646	
500-00-53700-650-420		METER REPLACEMENTS- STOCK	2,076.68
		OMNI S C2 3X1/8 FKG ACC RR FF ZINC B&N&G	
		Q619898	
Total			4,393.76

4/19/2022 DIGGERS HOTLINE INC

MARCH 2022

500-00-53700-689-100		DIGGERS HOTLINE EXPENSES	34.80
		MARCH 2022	
		220 3 46201	
Total			34.80

4/19/2022 FARRAR, LEE

MILEAGE TO STATE LAB

500-00-53700-660-000		VEHICLE/FUEL EXPENSES	17.92
		MILEAGE TO STATE LAB	
		MILEAGE	
500-00-53700-660-000		VEHICLE/FUEL EXPENSES	17.92
		STATE LABS	
		4-13-2022	
Total			35.84

4/19/2022 MARTELLE WATER TREATMENT

SODIUM HYPOCH BULK

500-00-53700-630-000		CHEMICALS	276.74
		SODIUM HYPOCH BULK	
		23079	
Total			276.74

4/19/2022 NORTHERN LAKE SERVICE, INC

COLOR, MANGANESE, SULFATE, TURBIDITY, ZINK

500-00-53700-630-000		CHEMICALS	162.12
		COLOR, MANGANESE, SULFATE, TURBIDITY, ZINK	
Total			162.12

4/19/2022 State of WI - Environmental Improvement Fund

ENVIRONMENTAL IMPROVEMENT FUNDE

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Dated From: 4/19/2022 From Account:  
Thru: 4/19/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
500-00-53700-450-000		G.O. DEBT CURR PRIN - WATER	11,285.59
		ENVIRONMENTAL IMPROVEMENT FUNDE 18765	
500-00-53700-427-000		LT DEBT - INTEREST	1,323.07
		ENVIRONMENTAL IMPROVEMENT FUND 18765	
		Total	12,608.66
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	4/19/2022	TOWN OF OAKLAND SANITARY DISTRICT #1	
	MARCH 2022		
600-00-53700-822-000		PAYMENTS TO REGIONAL PLANT	453.50
	MARCH 2022	MARCH	
		Total	453.50
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	4/19/2022	WILLIAM/REID LTD LLC	
		SPARE PARTS KIT/BT4B/GALA 2002 NPE	
500-00-53700-630-200		CHLORINATION EQUIPMENT	444.84
		SPARE PARTS KIT/BT4B/GALA 2002 NPE 58941	
		Total	444.84
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	4/19/2022	WISCONSIN RURAL WATER ASSOCIATION 2	
		WRWA CONFRENCE REGISTRATION FOR DEREK S.	
500-00-53700-681-500		STAFF TRAINING	235.00
		WRWA CONFRENCE REGISTRATION FOR DEREK S. WRWA 1945	
		Total	235.00
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		Grand Total	138,752.98

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Dated From: 4/19/2022 From Account:  
Thru: 4/19/2022 Thru Account:

	Amount
Total Expenditure from Fund # 500 - WATER UTILITY	76,832.49
Total Expenditure from Fund # 600 - SEWER UTILITY	61,745.12
Total Expenditure from Fund # 800 - STORMWATER UTILITY	175.37
Total Expenditure from all Funds	138,752.98







